



**ANAHEIM UNION HIGH SCHOOL DISTRICT
501 Crescent Way
Anaheim, CA 92803**

**MEASURE H
CITIZENS' OVERSIGHT COMMITTEE
Thursday, February 22, 2024
3:00 p.m.**

**Meeting Location:
Magnolia High School - Parent Center
2450 W. Ball Road
Anaheim, CA 92804**

MINUTES
DRAFT

I. **Call to Order/Introductions**

At 3:08 p.m., upon arrival to Magnolia High School, the committee members proceeded with the tour of the new Cybersecurity building, that is currently under construction. The tour was led by the District's Executive Director, Facilities, Maintenance and Operations, Patricia Neely. The committee began the tour by observing the new two-story building, where the Project Manager, Leah Jason, gave an update on the progress. The committee proceeded to tour the completed band building.

The committee also toured the school's completed Measure H Pool Renovation and Shower/Locker Room projects. The tour concluded at 3:54 p.m.

II. **Roll Call/Establishment of a Quorum**

At 4:01 p.m., upon completion of the Magnolia High School project tour, COC chairperson Alan Walker took roll call and confirmation of the quorum was recorded.

COC Members Present:

Blanca Jauregui
Peggy Kruse-Stodghill
Robert Nelson
Alan Walker (Chairperson)

COC Members Absent:

Jessie Alvarez
Moses Kim
Brenda Soto Bryan

AUHSD Staff and Consultants Present:

Leah Jason (Project Manager, Facilities Planning, Design and Construction)
Patricia Neely (Executive Director, Facilities, Maintenance and Operations)
Karen Orr (Executive Director, Fiscal Services)
Brianna Quintanar (Consultant, Cumming Group)
Aaron Chau (Principal, Magnolia High School)
Quoc Nguyen (Assistant Principal, Magnolia High School)
Opalina Valencia (Sr. Admin. Asst., Magnolia High School)
Carlos Rosas (Site Supervisor, Magnolia High School)
Pete Lamirand (Superintendent, Erickson-Hall Construction)
Andrew Park (Auditor, Eide Bailly)

Members of the Public Present:

None.

III. **Adoption of Agenda and Approval of Minutes**

Committee member Peggy Kruse-Stodghill made a motion that was seconded by committee member Robert Nelson to approve the draft minutes of the January 17, 2023. All committee members agreed, and the minutes were approved.

Committee member Peggy Kruse-Stodghill made a motion that was seconded by committee member Robert Nelson to adopt the agenda of the February 22, 2024, COC meeting. All committee members agreed, and the agenda was adopted.

IV. **Public Comment**

N/A

V. **Staff Update on Measure H Program**

Measure H program and financial/expenditure reports were not presented at this meeting.

VI. **Discussion/Information Items**

At 4: 07 p.m., Andrew Park, the District’s auditor from Eide Bailly, LLP, joined the meeting, virtually, to discuss findings on the Measure H Financial and Performance Audit Reports dated June 30, 2023, prepared in conformance with the requirements of Proposition 39 and Article XIII A of the California Constitution. The data audited spans July 1, 2022, through June 30, 2023. Mr. Park began by describing the two components to an audit, financials and performance. Beginning with the financial portion, Mr. Park highlighted the beginning and ending balance of the fiscal year. COC member Peggy Kruse-Stodghill asked what “Due from other funds” is. Mr. Park explained these are other funds that may, or may not, qualify under the bond and are confirmed at the end of the fiscal year. Mr. Park further explained the use of the District’s internal control process, which is based on evaluation, testing and procedures, and found the report to be clean, with no deficiencies.

The next aspect of the audit report is the performance audit. This audit focuses on

how the expenditures align with Article XIII A of the California Constitution and with the language on the ballot measure that the voters approved. Out of all the expenditures, the auditors tested 82% of the total expenditures from the fiscal year and they were all in alignment with the approved projects. COC member Robert Nelson questioned the salaries and reimbursement expenditures. Mr. Parker ensured the District is very specific in reporting. The salaries reported are based on a percentage that is determined by time spent on a project. COC member Alan Walker asked who determines the percentages. Patricia Neely explained, the percentages vary and are dependent on the involvement required of staff. Mr. Walker further asked if the cost is in line with the bid. Ms. Neely advised the costs are budgeted and monitored throughout the project. Mr. Park concluded by stating that there were no concerns or findings to the report. The audit review ended at 4:25 p.m.

At 4:30 p.m., Patricia Neely began the overview of the draft Annual Report (Report) that was prepared by staff for this meeting. The Annual Report will be presented to the Board of Trustees (BOT) on March 7, 2024, by Chairperson Alan Walker. Ms. Neely highlighted that although the January 2024 balance shows as \$13.6M, many expenditures have been processed and the balance to date is approximately \$8.5M. The presentation concluded at 5:03 p.m.

VII. **Review Future Meeting Dates**

The committee discussed setting up the next/final COC meeting for June/July 2024.

VIII. **Items for Upcoming Meetings**

- Final Project Update Staff and Committee

IX. **Adjournment**

The committee adjourned the meeting at 5:11 p.m.