



**ANAHEIM UNION HIGH SCHOOL DISTRICT
501 Crescent Way
Anaheim, CA 92803**

**MEASURE H
CITIZENS' OVERSIGHT COMMITTEE
Wednesday, February 17, 2021
3:30 p.m.**

**Meeting Location:
Oxford Academy - Library
5172 Orange Avenue
Cypress, CA 90630**

MINUTES

APPROVED – May 13, 2021

I. Call to Order/Introductions

Upon verification that a quorum had been reached, chairperson Alan Walker called the meeting to order at 3:35 p.m., and the committee proceeded to tour of the "completed" Oxford Academy New Music Building and CTE Engineering Labs project at 3:42 p.m. The tour was led by the District's construction administrator, Leah Jason. The committee visited the three new music classrooms (choir, ensemble and band), and the modernized CTE Engineering labs, makerspace, learning courtyards and site furnishings.

II. Roll Call/Establishment of a Quorum

At 4:12 p.m., upon completion of the tour, chairperson Alan Walker took roll call, and confirmation of the quorum was recorded.

COC Members Present:

Blanca Jauregui (via phone)
Peggy Kruse-Stodghill (via phone)
Robert Nelson
Grantt Rowan
Alan Walker (Chairperson)

COC Members Absent:

Patricia Rich

AUHSD Staff and Consultants Present:

Nancy Nien

Patricia Neely
Karen Orr
Leah Jason
Kunal Shah (Consultant)
Royce Townsend (Auditor), Eide Bailly (via phone)

Members of the Public Present:

None

III. **Adoption of Agenda and Approval of Minutes**

Committee member Robert Nelson made a motion that was seconded by chairperson Alan Walker to adopt the agenda of the February 17, 2021, COC meeting. All committee members agreed and the agenda was adopted.

Committee member Blanca Jauregui made a motion that was seconded by committee member Grantt Rowan to approve the draft minutes of the February 3, 2021, COC meeting. All committee members agreed and the minutes were approved.

IV. **Public Comment**

There were no public comments.

V. **Staff Update on Measure H Program**

Patricia Neely informed that the District's auditor would be joining the meeting at approximately 4:30 p.m., and reminded the COC that a Measure H program and financial/expenditure reports would not be presented as the focus of the meeting was the preparation of the committee's annual report.

VI. **Discussion/Information Items**

At 4:12 p.m., upon completion of the tour, the COC continued with its meeting. At this time, Patricia Neely introduced the District's new Assistant Superintendent of Business Services, Dr. Nancy Nien. Nancy had the opportunity to tell the committee members about her experience in the facilities arena, with bond measures, and with COCs at various school districts.

Building Fund (Measure H) Financial/Performance Audits dated June 30, 2020

At 4:26 p.m., Royce Townsend, the District's auditor from Eide Bailly, LLP, joined the meeting, virtually, to discuss findings on the Measure H Financial and Performance Audit Reports dated June 30, 2020 prepared in conformance with the requirements of Proposition 39 and Article XIII A of the California Constitution. The data audited spans July 1, 2019, through June 30, 2020. Royce explained that the audit reports that would be discussed with the committee were in "draft" form. The "draft" audit reports would become "final" once they are presented to the Board of Trustees in March. Due to COVID, the typical deadline of presenting audit reports to governing boards was extended to March 31, 2021.

The financial audit rendered an unmodified opinion which is the highest level of assurance that can be provided. Royce stated that the funds are being spent as intended and that there are no material weaknesses, no material mistakes nor deficiencies found. With the sale of the last bond series of 2019, \$102M in Measure H funding was added to the balance for a total ending balance of approximately

\$137M.

The next aspect of the audit report is the performance audit. This audit focuses on how the expenditures align with Article XIII A of the California Constitution and with the language on the ballot measure that the voters approved. Out of all the expenditures, the auditors tested 66% of the expenditures and they were all in alignment with the approved projects. Royce clarified that the 66% of expenditures tested represent \$26M out of the \$39M available for testing. He mentioned that the District is looking for a higher level of testing than the minimum required 30%. Royce concluded by stating that there were no concerns or findings to report. The presentation ended at 4:34 p.m. with no questions from the committee.

Review of "Draft" COC Annual Report (March 2020 – February 2021)

The committee reviewed the draft Annual Report (Report) that was prepared by staff for this meeting. The committee offered comments, requested that revisions and additions be made to the Report to include changes and a narrative to the State Funding slide for greater clarity. The committee also requested a narrative describing the concept of bond series and sales.

Robert Nelson asked if the COC was in violation of the by-laws with only two committee meetings being reported on the Annual Report. The response was "no".

Grantt Rowan asked for clarification on the "administration costs and interest expense" line item shown on the bond summary slides. The District's controller, Karen Orr, clarified the item.

Upon discussion and reaching consensus, it was determined that chairperson Alan Walker would present the Annual Report to the Board of Trustees, in public session, on March 4, 2021. The committee will continue to follow this schedule in future years.

Resignations and Appointments of COC Members

The committee discussed filling current and upcoming vacant positions.

VII. **Review Future Meeting Dates**

The committee agreed to meet again on Thursday, May 13, 2021, at 3:30 p.m. at the Dale JHS – Quad.

VIII. **Items for Upcoming Meetings**

- Tour: Dale JHS New Construction and Modernization Project
- Review of COC By-Laws
- Resignations and Appointments of COC Members

IX. **Adjournment**

The meeting adjourned at 5:34 p.m.