



**ANAHEIM UNION HIGH SCHOOL DISTRICT
501 Crescent Way
Anaheim, CA 92803**

**MEASURE H
CITIZENS' OVERSIGHT COMMITTEE
Wednesday, February 12, 2020
3:30 p.m.**

**Meeting Location:
Dale Junior High School
Location: Classroom 211
900 South Dale Avenue
Anaheim, CA 92804**

MINUTES
DRAFT

I. **Call to Order/Introductions**

Chairperson Alan Walker called the meeting to order at 3:44 p.m.

II. **Roll Call/Establishment of a Quorum**

Chairperson Alan Walker took roll call. A quorum was reached.

COC Members Present:

Peggy Kruse-Stodghill
Robert Nelson
Patricia Rich
Grantt Rowan
Alan Walker (Chairperson)

COC Members Absent:

Carolyn Cavecche
Larry Larsen

AUHSD Staff and Consultants Present:

Patricia Neely
Karen Orr
Jennifer Root
Art Alvarez (Consultant)
Jon Reeves (Consultant)
Kunal Shah (Consultant)

Bobby Patel (Auditor, Eide Bailly, LLP)

COC Members Present:

Blanca Jauregui
Janet Potter

III. **Adoption of Agenda and Approval of Minutes**

Committee member Robert Nelson made a motion that was seconded by committee member Peggy Stodghill-Kruse to adopt the agenda of the February 12, 2020, COC meeting. All committee members agreed and the agenda was adopted.

Committee member Robert Nelson made a motion that was seconded by committee member Grantt Rowan to approve the draft minutes of the November 14, 2019, COC meeting. All committee members agreed and the minutes were approved.

IV. **Public Comment**

Citizen Janet Potter brought up a question that committee member Cavecche had asked at a previous COC meeting.

Question:

"Why have Measure H staff salary costs increased in the last year?"

Dr. Root responded:

"Whereas we are not able to pay typical administrative costs out of the Bond we are able to put in costs for the oversight and management of the Bond. In the past year or so, we have ramped up the number of Measure H projects we are doing and therefore, we have increased the personnel needed to oversee and manage the projects. We have great oversight of which personnel is included in Measure H funding and our Director of Facilities reviews the workload of our staff regularly and adjusts their percentage of funding from Measure H as dictated by our projects. We have also just recently had an audit of our Bond expenditures where our independent auditor reviewed our expenditures, and found them to be correct, and appropriate uses of our bond dollars."

Dr. Root proceeded to state that the committee would be hearing directly from the auditor regarding the audit's findings later in the meeting.

V. **Staff Update on Measure H Program**

Measure H program and financial/expenditure reports were not presented at this meeting.

VI. **Discussion/Information Items**

At 3:54 p.m., upon addressing public comments, the committee proceeded to tour the Dale Junior High School project areas to observe the progress of the work. The tour was led by project manager Art Alvarez, architect Jon Reeves, and Patricia Neely. The committee visited the modernized classroom buildings, STEAM labs, learning courtyards, and viewed through the construction fence the current phase of work (Gym, Shower/Locker rooms, new 2-story building and Polaris). At 4:30 p.m., upon completion of the tour, citizen Janet Potter left the group, and the COC

continued with its meeting.

Building Fund (Measure H) Financial/Performance Audits dated June 30, 2019

At 4:37 P.M., Bobby Patel, the District's auditor from Eide Bailly, LLP, joined the meeting via phone to discuss findings on the Measure H Financial and Performance Audit Reports, dated June 30, 2019. Both audit reports were prepared in conformance with the requirements of Proposition 39 and Article XIII A of the California Constitution. The data audited spans July 1, 2018, through June 30, 2019. The financial audit rendered an unmodified opinion which is the highest level of assurance that can be provided. Mr. Patel stated that the funds were being spent as intended, and that there were no material weaknesses, no material mistakes nor deficiencies found.

The next aspect of the audit report is the performance audit. This audit focuses on how the expenditures align with Article XIII A of the California Constitution and the language on the ballot measure that the voters approved. Out of all the expenditures, the auditors tested 44% of the expenditures and they were all in alignment with the approved projects. There were no concerns or findings to report. In response to Robert Nelson's question, the auditor reiterated that 44% of the year's total \$30M expenditures incurred from July 1, 2018, through June 30, 2019, were audited. This represents \$13.3M worth of expenditures. Later, in response to Alan Walker's question, the auditor stated that expenditures for previous years had already been audited, and corresponding audit reports produced. All previous audit reports are posted on the COC website. Both audit reports were presented to Board of Trustees on January 16, 2020. The auditor concluded his presentation at 4:42 p.m.

Review of "Draft" COC Annual Report (March 2019 – February 2020)

The committee reviewed the draft Annual Report (Report) that was prepared by staff for this meeting. The committee offered comments, requested that revisions and additions be made to the Report to include specific meeting topics, a pie chart representing how state dollars and grants (School Facility Program) contribute to Measure H funded projects, and progress photos of Measure H projects. The committee will present the Report to the Board of Trustees, in public session, on March 5, 2020. The committee will continue to follow this schedule in future years.

Resignations and Appointments of COC Members

Patricia Neely reported that she had received resignations from committee members Carolyn Cavecche and Larry Larsen due to personal reasons. The resignations will be brought to the Board of Trustees in April, and new appointments in May.

VII. **Review Future Meeting Dates**

The committee agreed to meet again on Tuesday, May 12, 2020, at 5:30 p.m., at Savanna High School – Parent Center.

VIII. **Items for Upcoming Meetings**

- Appointment of new COC Members – May BOT Meeting

IX. **Adjournment**

The meeting adjourned at 5:33 p.m.